

# Job Description

**Position: Camp Manager**

**Responsible to: Camp Director**



## Overview

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The Camp Manager position is part of the camp year round team responsible for programming an excellent summer camp ministry; recruiting, training, and investing in staff; hosting responsibilities for non-summer events; and care and upkeep of the camp facilities. We work as a team to support each other's primary responsibilities in accomplishing these goals. A commitment to serve and invest in the students of our parent ministry, French Camp Academy, is an essential function of all staff positions. A commitment to excellence, to personal spiritual growth, and to do all work to the glory of God is a must.

## Essential Duties and Responsibilities

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- Maintain grounds, facilities and equipment striving to maintain a clean, welcoming environment.
- Oversee a daily crew of student workers focused on facility and grounds care and improvement through the FCA Work Program consistent with the goals and philosophy of this program.
- Manage grounds and facilities improvement projects and volunteers.
- Assist with preparation and execution of the summer camp program and other events.
- Provide guidance, supervision, and accountability to summer staff.
- Ensure compliance with state and federal laws as well as American Camp Association standards.
- Uphold a standard of excellence in customer service.
- Lead activities program for FCA students on a rotating basis throughout the year to include weekend activities.
- Be willing to perform other ministry and job-related duties as need arise.

## Qualifications

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- Experienced working in camping ministry.
- Hold an undergraduate degree.
- Proven ability in managing people and projects.
- Knowledge and experience of maintenance and grounds keeping.
- Physical requirements of standing for 45 minutes or more, able to lift 50 lbs., and move about camp property in various environmental conditions.
- Emotional resiliency to adapt to changes in schedule and assignments and to effectively interact with staff, campers, guests, and students.
- Possess current driver's license and able to drive camp vehicles as needed.
- Commitment to investing in the lives of young people.
- Willingness to live and work in a camp setting and work irregular hours including weekends.

**NEED MORE INFORMATION: For immediate reply, qualified applicants can contact Carrie Browning at [cbrowning@campoftherisingson.com](mailto:cbrowning@campoftherisingson.com) or by phone at (662) 547-6169.**

**444 Lake Road • French Camp, MS 39745 • [www.CampoftheRisingSon.com](http://www.CampoftheRisingSon.com)**