

**Position: Camp Director**

**Responsible to:** Chief Operating Officer of French Camp Academy

The Camp Director is directly responsible for the overall operation, staff, and facilities of Camp of the Rising Son and the Riding Arena and Stables. The Director develops and manages the programming, use, and function of this vital ministry of French Camp Academy with the goal maximizing ministry opportunities to proclaim the gospel, invest in students, and support the overall ministry of French Camp Academy. The Director shall cultivate a culture that promotes the core values of French Camp Academy to staff, families, and guests of Camp of the Rising Son.

**Essential Duties and Responsibilities:**

- Operate as a department head for French Camp Academy.
  - Equip and supervise all full-time staff under the Camp department.
  - Maintain positive relationships with other departments on campus seeking ways CRS can serve them.
  - Prepare regular board reports.
  - Manage budgets and financial reports for the department.
- Oversee the planning, preparation, and execution of a high-quality summer camp program maintaining alignment with desired outcomes and goals.
  - Facilitate selection, training, and preparation of summer leadership team.
  - Supervise summer staff recruiting and hiring.
  - Coordinate and oversee summer staff training and ongoing equipping and encouragement.
  - Guide spiritual development of staff and campers.
  - Ensure appropriate supervision and support of all areas of program and facility.
  - In call rotation for nights and weekends.
  - Ensure evaluations are conducted at all levels of the operation.
- Steward year-round use of the CRS facility through programmed events, rental use, and service to French Camp Academy seeking to maximize ministry opportunities and connections.
- Manage emergency preparedness, procedures, and communications.
- Interact with state, county, and local regulatory bodies and ensuring that all appropriate laws are followed and that certifications are current.
- Ensure compliance with ACA accreditation and Mississippi Youth Camp Licensure and cleanliness standards.
- Coordinate involvement in CCCA and conference attendance.
- Conduct ongoing fundraising strategies for CRS programs and facilities.
- Direct function of student workers through the FCA Work Program/Work Based Learning Program consistent with the goals and philosophy of this program.

- Assess and ensure safety and care of facilities and equipment striving to maintain a clean, professional environment.
- Uphold a standard of excellence in all areas of customer service.
- Be part of the overall French Camp Academy staff and participate in activities and training as expected.
- Be willing to perform other ministry and job-related duties as need arises or requested by the COO.

**Qualifications:**

- Be at least 25 years old.
- Have a minimum of two years previous experience as part of the administrative or leadership staff of a youth camp.
- Holds a bachelor's degree.
- Proven ability to effectively lead, inspire and manage people and projects.
- Is self-motivated with a desire to serve and do all things with excellence.
- Strong administrative and organizational skills
- Agrees with and consistently exhibits behaviors in accordance with the French Camp Academy Statement of Belief.
- Commitment to investing in the lives of young people.
- Physical requirements of standing for 45 minutes or more, able to lift 50 lbs., and move about camp property in various environmental conditions.
- Emotional resiliency to adapt to changes in environment and schedule with joyful attitude.
- Social acumen to effectively supervise and interact with staff, campers, guests, students, and donors.
- Willingness to live and work in a camp setting and work irregular hours including frequent weekends and holidays.
- Possess current driver's license and able to drive company vehicles and operate equipment as needed

If interested, please send your resume to Carrie Browning [cbrowning@frenchcmap.org](mailto:cbrowning@frenchcmap.org)

# Job Description

**Position: Camp Manager**

**Responsible to: Camp Director**



## Overview

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The Camp Manager position is part of the camp year round team responsible for programming an excellent summer camp ministry; recruiting, training, and investing in staff; hosting responsibilities for non-summer events; and care and upkeep of the camp facilities. We work as a team to support each other's primary responsibilities in accomplishing these goals. A commitment to serve and invest in the students of our parent ministry, French Camp Academy, is an essential function of all staff positions. A commitment to excellence, to personal spiritual growth, and to do all work to the glory of God is a must.

## Essential Duties and Responsibilities

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- Maintain grounds, facilities and equipment striving to maintain a clean, welcoming environment.
- Oversee a daily crew of student workers focused on facility and grounds care and improvement through the FCA Work Program consistent with the goals and philosophy of this program.
- Manage grounds and facilities improvement projects and volunteers.
- Assist with preparation and execution of the summer camp program and other events.
- Provide guidance, supervision, and accountability to summer staff.
- Ensure compliance with state and federal laws as well as American Camp Association standards.
- Uphold a standard of excellence in customer service.
- Lead activities program for FCA students on a rotating basis throughout the year to include weekend activities.
- Be willing to perform other ministry and job-related duties as need arise.

## Qualifications

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- Experienced working in camping ministry.
- Hold an undergraduate degree.
- Proven ability in managing people and projects.
- Knowledge and experience of maintenance and grounds keeping.
- Physical requirements of standing for 45 minutes or more, able to lift 50 lbs., and move about camp property in various environmental conditions.
- Emotional resiliency to adapt to changes in schedule and assignments and to effectively interact with staff, campers, guests, and students.
- Possess current driver's license and able to drive camp vehicles as needed.
- Commitment to investing in the lives of young people.
- Willingness to live and work in a camp setting and work irregular hours including weekends.

**NEED MORE INFORMATION: Qualified applicants can contact Carrie Browning at [cbrowning@campoftherisingson.com](mailto:cbrowning@campoftherisingson.com) or by phone at (662) 547-6169.**

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**444 Lake Road • French Camp, MS 39745 • [www.CampoftheRisingSon.com](http://www.CampoftheRisingSon.com)**

# Job Description

**Position: Farm and Horse Manager**

**Responsible to: Camp Director**



## Overview

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The French Camp Academy Horse Program is a Christ centered operation that provides discipleship, growth, and learning opportunities to the students of FCA through working alongside horses and learning to care for them. Additional emphasis is placed on building relationships that will encourage opportunities to speak truth into the everyday lives of students. The Horse Program plays a significant role in Camp of the Rising Son's summer program as well as offers unique experiences for guests. FCA is seeking a Farm and Horse Manager with the ability to envision and execute expanding ministry opportunities to engage both students and guests in horsemanship activities.

## Essential Duties and Responsibilities

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- Develop and Oversee the French Camp Academy Horse Program in a safe manner:
  - Supervise, coordinate, and disciple any farm and horse staff, FCA horse work crew, work-based learning students assigned, as well as any interns of the Horse program
  - Facilitate opportunities for student use of horses such as 4H program, trail rides, riding lessons, and equine therapy
  - Manage opportunities for guest use of horses such as buggy rides and trail rides for B&B or retreat guests
  - Teach lessons in horsemanship training to students
  - Coordinate and develop additional special events for use of the horses such as Frontier Day and Harvest Festival.
  - Manage the FCA herd:
    - Training, feeding, cleanliness, medical care, and farrier work
    - Facilitate the addition to or removal of horses from the program
    - Maintain required standards and documents for MSDH annual inspection
- Oversee all FCA farm and horse facilities:
  - Determining maintenance needs and coordinate addressing necessary issues
  - Maintain arena grounds and landscaping around arena and barns
  - Keep barn area, inside, and exterior of arena neat and orderly
  - Facilitate set up and schedule of arena for guest rental student use
- Manage horse program for CRS summer camp
  - Train and oversee summer staff "wranglers"
  - Plan and conduct safe and enjoyable horse activities for campers including trail rides, arena rides, and vaulting
  - Maintain horses and equipment in good condition
- Oversee the FCA farm program:
  - Maintain in good condition field/pasture areas, fences, and horse trails on FCA property
  - Oversee and maintain CRS and Farm vehicles.
  - Facilitate annual receipt and storage of hay
- Other duties as needed to facilitate the ministry of French Camp Academy and the Horse Program.

## Qualifications

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- Knowledge and experience in farming, horsemanship, and equipment operation sufficient to perform the essential duties
- Ability to function as a leader and team player
- Trustworthiness
- Desire to grow spiritually in the study of God's Word and its application to daily life
- Desire to share the Gospel of Christ with the unsaved world
- Understanding of Christian education integrating faith and learning
- Commitment to investing in the lives of young people
- Physical requirements of standing for 45 minutes or more, able to lift 50 lbs., and move about camp property in various environmental conditions.
- Emotional resiliency to adapt to changes in schedule and assignments and to effectively interact with staff, campers, guests, and students.
- Possess current driver's license and able to drive and maintain vehicles as needed.
- Willingness to live and work in a ministry setting and work irregular hours including weekends.

**NEED MORE INFORMATION:** Qualified applicants can contact Carrie Browning at [cbrowning@campoftherisingson.com](mailto:cbrowning@campoftherisingson.com) or by phone at (662) 547-6169.

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